



**HOT DESKS  
SERVICED OFFICES  
MEETING ROOMS  
VIRTUAL OFFICES**

Paddock Business Centre  
2 Paddock Road  
West Pimbo  
Skelmersdale  
Lancs  
WN8 9PL

[www.paddockbusinesscentre.com](http://www.paddockbusinesscentre.com)  
[info@paddockbusinesscentre.com](mailto:info@paddockbusinesscentre.com)



**HOT DESKS  
SERVICED OFFICES  
MEETING ROOMS  
VIRTUAL OFFICES**



**OFFICE SPACE  
AVAILABLE**

**T: 01695 660621**  
[www.paddockbusinesscentre.com](http://www.paddockbusinesscentre.com)

## HOT DESKS

Experience the convenience of our Hot Desk facilities, tailored to suit businesses in need of flexible workstations, remote workers and freelancers. Work on your own terms for as long as you need, in a professional environment.

Our Hot Desks are designed to modern specifications and all the amenities you require for a productive work day. Enjoy access to bookable meeting rooms\*, printing / postage facilities\* and a fully equipped kitchen.

Our flexible pricing options ensure you only pay for the time you use, making it a cost effective solution to your work-space needs.

All prices are subject to VAT. \*Extra charges apply.  
All desks cleaned and sanitised between use.



## MEETING ROOMS

If you are looking for a place to hold important meetings, or you require a location to carry out some training, Paddock Business Centre can provide a meeting room for up to 16 delegates, or a boardroom for up to 8 delegates.

As part of the service, we offer:

- ◆ A meet and greet service
- ◆ Flip chart and pens
- ◆ Projector and screen (conference room only)
- ◆ Professional catering\*
- ◆ Refreshments\*
- ◆ Free parking
- ◆ Free Wi-Fi
- ◆ Lift / disabled access

All prices are subject to VAT. \*Extra charges apply.



## SERVICED OFFICES

Our serviced offices are ideally located for the M6 and M58 motorway network and give you everything you need to start work immediately.

- ◆ 24 hr secure access & CCTV
- ◆ Furnished or unfurnished
- ◆ IT, phone and IT support (if required)
- ◆ Secure Wi-Fi
- ◆ Call answering service
- ◆ Professional greeting
- ◆ Meeting rooms (inc. catering if required)
- ◆ Kitchen facilities
- ◆ Lift / disabled access
- ◆ Post and parcel management\*
- ◆ Free on-site parking

All prices are subject to VAT. \*Extra charges apply.



## VIRTUAL OFFICES

Our Virtual Office options help you to create a professional impression of your business, without the expense of a full-time office.

Our services include call answering, a professional address and receiving mail.

We can take care of your post and sign for parcels, all received at a professional mailing address - mail handling for collection or mail forwarding\*

We can also provide meeting rooms to meet your clients.

All prices are subject to VAT. \*Extra charges apply.

**T: 01695 660621**  
[www.paddockbusinesscentre.com](http://www.paddockbusinesscentre.com)