

TELECOM AND IT FACILITIES

UBC takes the headache out of communications, providing each office with a 'ready to go' technology solution. Each workstation is provided with internet access and a business grade telephone with direct dial number and voicemail access, so you can start work at 9am on day one! Each office is provided with its own unique Local Area Network via a distributed 10/100Mbps CAT 5 cabling infrastructure, which is 'virtually' segregated for each organisation by the use of VLANs across our extensive multi-site network.

"It's about communication, not technology"

We provide the latest in IP phone technology, with a fully managed business grade telephone including direct dial number, voicemail and easy to use point-and-click user web management. This allows you to adopt the flexible working philosophy of today's mobile work force, managing communications from the office, home or anywhere in the world. Shared wireless access is available along with a dedicated secure link which can also be provided for you and your guests' use only.

"Business Life made simple."

Our Business Centres also provide shared access to a fixed direct communications link to the Internet and we offer additional bandwidth services on demand to those companies who would like to guarantee secure personal Internet connectivity. Due to the intelligent way in which we deploy our technology, it is possible for licensees to work in any of our offices or an outside location and maintain constant voice and data communications. This hot-desking facility is available additionally on request. And if your company decides to relocate within any of our Business Centres, we can very easily move you from a two-person office to a six-person office with literally no technology issues to consider or manage.

UBC's service also includes, but is not limited to, the following telephony features:

- Integrated voicemail and unified messaging
- Secure web portal interface (per user), call diverts and DND
- Dual phone/mobile working, providing PBX functions to your mobile
- On-line real time billing reports
- 'Meet Me' conferencing
- Company-wide and speed dial address book
- Quick set-up function keys
- Call history
- Speaker phone
- Selectable ring tones
- Voice recording



CIRENCESTER

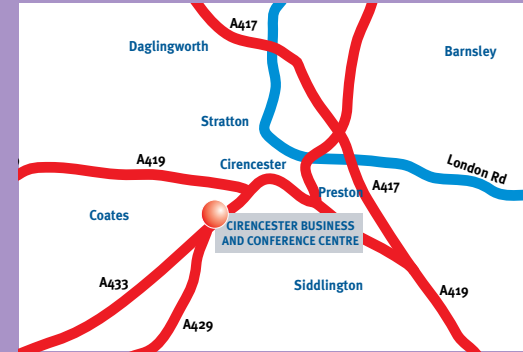
United Business Centres

Cirencester Business and Conference Centre

Cirencester Office Park, Tetbury Road, Cirencester, Gloucestershire, GL7 6JJ

t: 01285 700 700 f: 01285 646 320

e: info@ubcuk.com



By Car: From M4 west, junction 18: take A46 north, then A433 to Cirencester. After passing the Royal Agricultural College on the left, take the right exit at the next roundabout into Cirencester Office Park. From M4 east, junction 15: follow the A419 round Swindon to Cirencester. On reaching the outskirts of Cirencester go straight over the first 2 roundabouts. At the third roundabout, Cirencester General Hospital on your left, take 1st exit (sign posted to Stroud A419) to the next roundabout and take the 1st exit into Cirencester Office Park. From M5, junction 13: follow the A419 to Cirencester. On reaching the outskirts of Cirencester, Tetbury Road roundabout, go straight over the 1st roundabout into Cirencester Office Park. For SatNav users please enter GL7 6JJ - Cirencester Office Park is off the Tetbury Road roundabout.



By Rail: Kemble Station is three miles away, on the A429.



Award winning serviced offices & world class conferencing facilities

www.unitedbusinesscentres.com

Visit our website & take virtual tours around our centres



CIRENCESTER BUSINESS & CONFERENCE CENTRE
CIRENCESTER OFFICE PARK





United Business Centres provides you with flexible office space with top class business support services, IT connections and telecoms. In addition, all of our Business Centres have unrivalled meeting and conference rooms.



You will find our commitment to you goes way past simply providing office space or meeting rooms; you will benefit from an excellent standard of customer service and highly



MEETING AND CONFERENCE ROOMS; SERVICED OFFICES; HOT DESKS; SATELLITE OFFICES; VIRTUAL OFFICES



competitive rates. UBC is affiliated to a number of major property developers to assist with our policy of expansion in strategic locations around the UK. Our high profile buildings have close proximity to commercial centres and major transport links, and you will have access to a professional business environment at all of our facilities around the country.



Central, accessible, well-connected
Cirencester Office Park provides units from 150 sq ft to 5000 sq ft in a brand new building on a prestige development within walking distance of the centre of this attractive Cotswolds town, which offers a selection of shops, bars and restaurants. It is just 13 miles from both Swindon and Gloucester, and Kemble station is just three miles away (London 75 minutes). The UBC branding is low profile, so you can promote your own brand without being eclipsed by ours. Car parking for staff and visitors is next to the building.

Simple, immediate, flexible
Taking an office in Cirencester Office Park is as simple as checking into a hotel. There's just a simple licence for a period from one month to three years and you can upsize or downsize as necessary. There's no need to worry about arranging furniture, telecoms, IT or even secretarial staff. You can be operational in a very short timescale, saving you management time and enabling you to concentrate on your business. Alternatively, ask about our Flexispace option, which allows you to select only the services that you need.

Helpful, thoughtful, useful
Your visitors will receive a warm and professional welcome in your company name and our concierge will see to all the little touches that smooth your day and save you time and inconvenience.

Sociable, enjoyable, profitable
We arrange regular networking events so you can expand your range of contacts within the building and in the wider business community.

Inclusive, comprehensive, economical
You pay a single inclusive price for office space, covering rent, rates, utility bills, furniture, fit-out, the latest IT and telecoms, reception and telephone answering, security and cleaning. Our all-inclusive rate offers significant savings compared with the cost of conventional office space. Additional services such as refreshments, photocopying and postage are available at value-for-money rates.

Meeting, training, video conferencing
Our unrivalled selection of dedicated boardrooms, meeting, training and interview rooms are equipped with advanced audio-visual equipment and provide full business support to ensure that your meeting runs smoothly. We will be delighted to arrange catering, from tea and coffee, an informal working buffet to a formal VIP lunch.

Addressing, answering, forwarding
Our virtual office service provides a prestigious mail address and professional telephone answering service. Wherever you are, you need never miss an important call again. You also have use of all business centre facilities.

Touch down, plug in, start work
You can rent a desk, complete with internet access, telephone service, and full business support, by the hour or by the day. This is ideal for busy commuters and business travellers.



WHAT MAKES UBC MEETING ROOMS SPECIAL?

UBC is in business to help you do business, so we'll ensure that your meetings run smoothly and help you make the right impression. All of our boardrooms, meeting rooms, training rooms and interview rooms are clean, well furnished and equipped with the latest audio visual equipment. Most benefit from plenty of natural light.

A room to suit all your needs

A meeting room has to be adaptable. One day you may hold a board meeting and the next you could be training a technical team or hosting a sales presentation. We'll agree with you in advance how you need the room setting up (excludes theatres and classrooms) and for how many people, so that it's ready when you need it. A helpful receptionist will be expecting your guests or colleagues and will direct them to the meeting in a professional and friendly manner.

Comfort counts

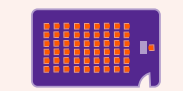
UBC has invested in top quality furnishings that are attractive, professional, durable and, most importantly, comfortable. For example, our padded chairs are fully adjustable, with recline and swivel features. They're considerably more expensive than the hard chairs you usually get in a hotel but, if you might be in them all day, you need to be comfortable to maintain concentration and make the meeting productive.

Catering for your requirements

We can supply everything you need for your meeting, from audio visual equipment to stationery, drinks on the table and all types of catering. Tea and coffee are available from a vending machine close to each room and we can arrange for any kind of meal or snacks, from bacon sandwiches in the morning to a buffet lunch; cakes and pastries for an afternoon break or a fully catered VIP meal, all at reasonable rates. And if you need anything out of the ordinary, our concierge will track it down for you.

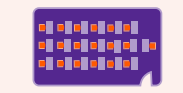
MEETING ROOMS TAILORED FOR YOUR NEEDS

Up to 30 people



Theatre

UP to 30 people



Classroom

Up to 10 people



Boardroom

