

Northgate Business Centre

**Serviced &
Virtual Offices
With Outstanding
Meeting Spaces**



northgatecentre.com

NORTHGATE BUSINESS CENTRE

OVER 20 YEARS OF
PROVIDING QUALITY
SERVICED OFFICES

THE SPACE TO GROW YOUR BUSINESS...

With a **distinctive Town Centre address** in the heart of Newark on Trent, we provide fully furnished office spaces, with **outstanding wrap-around services**. Every business located within Northgate Business Centre benefits from **secure gated entry, assigned parking, EV charging point options, 24/7 access & fibre broadband** as standard...

So what is included in our office licence fee?

Reception Services 9am to 5pm, Monday to Friday
24/7 Access, CCTV security, Furniture, Month to Month Tenure
Water Rates, Gas, Electricity & Air Conditioning
WiFi router in each office & VOIP telephone handsets with line rental
1 x Carpark space per office, fibre broadband with failover
Kitchen locker, alongside full use of kitchen equipment
All internal & external maintenance, including Health & Safety equipment, cleaning & rubbish removal
Building & Public Liability Insurances (Contents Insurance is not included, Clients must take out their own cover)

All internal Clients can also benefit from **unlimited calls** to mobile & landline **for only £10* + VAT**, with optional **Telephone Answering from only £30* + VAT**.

Get in touch with our friendly reception team today to find out more, arrange a visit & discuss which services will suit your needs best!

24/7
Working
SPACE



01636 642 800



northgatecentre.com
reception@northgatecentre.co.uk

*Monthly Cost.

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MEETING ROOMS

NEED AN ADDITIONAL
PHONE LINE FOR
YOUR MEETINGS?
Just Ask!

INTERNAL CLIENT PRICING JANUARY 2026

CONFERENCE space [8 or less]

Hourly - £20 Morning/Afternoon £45

Full Day only £65

CONFERENCE space [9 or more]

Hourly - £30 Morning/Afternoon £70

Full Day only £110

CLIENT room [up to 4]

Hourly - £15 Morning/Afternoon £35

Full Day only £50

Super Fast Broadband Included

Hi-Res LCD Projector only £10 per day



CHECK AVAILABILITY

NEED TO ORDER REFRESHMENTS?

Cup of Tea - £2.00

Cup of Coffee - £2.20

Pot of Tea ~ 5 cups - £7.50

Coffee Pot ~ 5 cups - £8.50

Pot of Tea ~ 10 cups - £14.00

Coffee Pot ~ 10 cups - £16.00

Looking for other drinks?

We can also provide caffeine free options alongside a range of soft drinks & other beverages

Hot Or Cold Food - per head - From Only £12.50

*Cleaning surcharge minimum £10 applied to self-catered bookings, see T&C's online

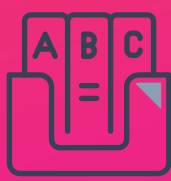
To order other drink types & to let us know of any specific dietary requirements, please drop us a line.



Due to the popularity of our meeting spaces & associated services, we will usually request a 50% deposit for all bookings. Any cancellations made within 24HRS of the booking commencement will be charged at 100% of the total cost.

Northgate
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ADMINISTRATION & DOCUMENT PRODUCTION



Complete administration support to photocopying & binding.

As an **operational hub** to a mix of businesses from across the UK, Europe & beyond, we offer extensive experience across a wide range of support options.

The team here at Northgate Business Centre can provide your business with popular daily, weekly or ad-hoc, **high quality administration services**.

We are able to support existing in-house document production or deliver **turnkey solutions** from photocopying or scanning to laminating, binding & more...

Photocopying

A4 Mono £0.06

A4 Colour £0.12

A3 Mono £0.08

A3 Colour £0.16

Laminating

A4 £2.00

A3 £3.00

Binding

From £4.00

Per Booklet
(depending on size)

Administration

Document Production Services:
Service quotes are available
upon request. Fees apply in
addition to the pricing shown
here & subject to availability.

Scanning

Up to A3 – Fees Apply*
...to USB flash or email

*see above, subject to volume & availability

Post Room Services

Mail Franking

post will be weighed, franked
according to Royal Mail
charges then taken to the
post office by our team

Label Printing £Please enquire

Special Delivery – Royal Mail S/C

Receipt/Tracking – £0.50 per item

Do you need to arrange a courier?

Our reception team can offer extremely competitive pricing for UK Next Day & overseas courier services – just dial '0' from your office, or call us direct



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